

Leadership

Capability

Policy

Culture

Connectedness

The organisation

Micah Projects is a community based, not-for-profit organisation with a vision to create justice and respond to injustice at the personal, social, and structural levels in church, government, business and society. We believe that every child and adult has the right to a home, an income, healthcare, education, safety, dignity, and connection with their community of choice.

Brisbane Domestic Violence Service

What we do

We work to **break down barriers** that exclude people from housing, healthcare, employment, and meaningful connections, and to give people a voice. We assist and support each individual or family including children, to resolve crisis, break social isolation, have a home, access health and community services, and build community.

BDVS-Safer Lives Mobile Services

DV Specialist Worker

Micah Projects provides a range of support and advocacy services to individuals and families according to their needs and capacity. We ensure the immediate needs of participants are met in a supportive, informed and respectful manner.

Working together

It is important to Micah Projects that people feel welcome, have choices and do not experience discrimination when working with Micah Projects. It is our aim to work with participants, each other and our partners to respectfully share knowledge, ideas, resources and skills in order to improve the service for the people we support, and the people that work as a part of the organisation.

MICAH PROJECTS



Breaking Social Isolation
Building Community

Equal Opportunity

Micah Projects is an equal opportunity employer and promotes access to positions to individuals from a diverse range of social and cultural groups. We acknowledge the First Peoples of Australia as the traditional owners of this land and support their right to self-determination and cultural expression. We recognise that Brisbane is a diverse community and acknowledge the needs of individuals, families and communities relating to age, gender, disability, sexuality and economic status.

Child Safe Organisation

Children and young people are entitled to live in a caring and nurturing environment and to be protected from harm and exploitation. Micah Projects is a child-safe and child-friendly organisation that prioritises the safety and wellbeing of children and young people. We actively provide guidance for management, staff and others in identifying and responding to concerns about the abuse or neglect of a child or young person in contact with the organisation.

Quality Statement

Micah Projects is committed to adhering to well defined, effective procedures that are designed to ensure the quality of our services and activities. We expect staff to understand the relevance and importance of their activities and how they contribute to achieving the quality objectives, and to proactively work and operate within the organisation's quality system.

WHS Statement

Everyone has a right to feel safe at work, and Micah Projects is committed to minimising the risk to any staff member, student, volunteer, contractor, consultant and Board member within the organisation. We work collectively to comply with the *Work Health and Safety Act 2015*.

Position Overview

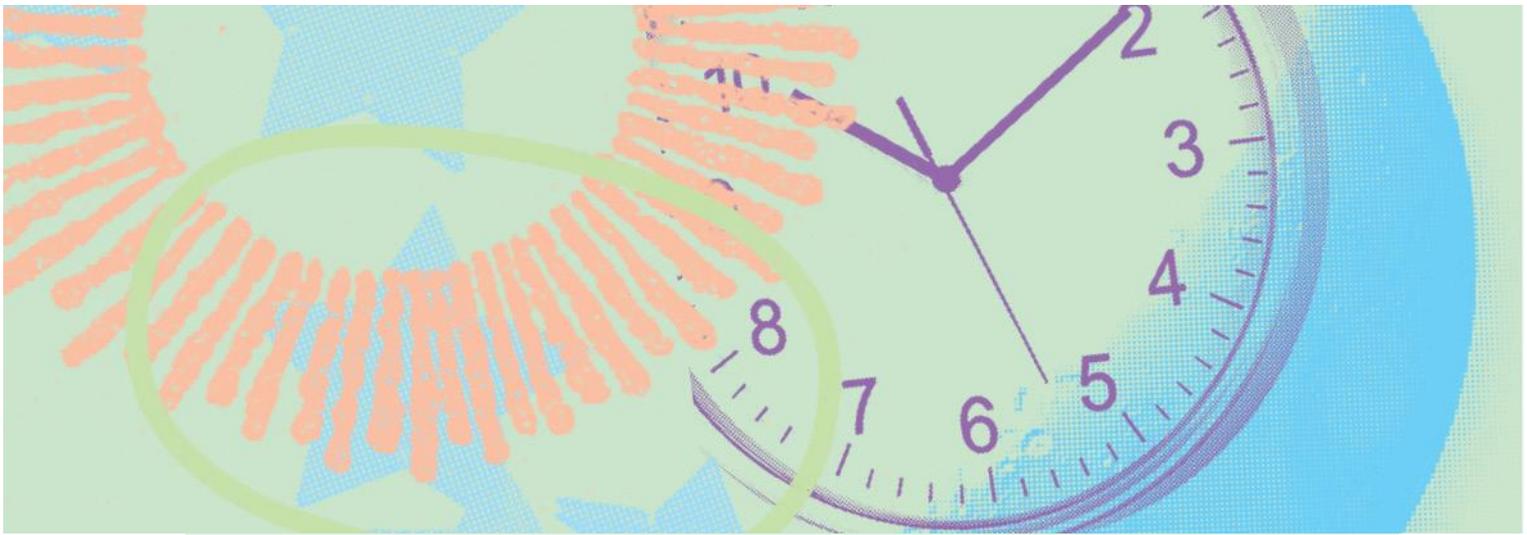
Position Title	Team
DV Specialist Advocate	BDVS – Safer Lives Mobile Service
Reports to	Line Manages
Safer Lives -Team Leader	N/A
Employment Status	Hours of Work
Casual	N/A
Classification/Award	Talkin
Level 2, SCHADS 2010	TBA
Based at	Backup when Absent
Boundary Street, West End	Safer Lives Team Members

Micah Projects – BDVS

Brisbane Domestic Violence Service (BDVS) is the specialist domestic violence service for the Brisbane metropolitan region. Brisbane Domestic Violence Service is funded by the Department of Child Safety Youth and Women to provide free and confidential services to adults and children who have been impacted by domestic and family violence. BDVS has a focus on achieving safety and stability for the individuals and families that we support.

Working from contemporary evidence based best practice models, BDVS provides an array of services including; crisis and case management, outreach, groups, safety planning, court support, information and referral, programs for men who perpetrate DFV, and psycho-social education on the dynamics of domestic and family violence. BDVS operates 24 hours a day, 7 days a week from various locations across Brisbane. BDVS is committed to ensuring the service is accessible and inclusive by providing outreach and mobile services that meet people in locations which are safe and suitable to their circumstances, whether that be at home or in the community.

In leading the Brisbane Region High Risk Team and promoting cross-agency partnerships and collaborations at a local level, BDVS works within an integrated response framework across all of its programs and activities. An integrated service response aims to facilitate and coordinate appropriate and consistent responses to women and children affected by domestic and family violence and provide consistent responses to perpetrators that support victim safety, including appropriate responses for victims in high risk situations.



BDVS is committed to recognising diverse relationships, family structures, and unique circumstances of each person's experience in the context of culture, socio-economic status, health and disability status, and sexual orientation.

Position Description

As a Specialist DFV Advocate you will...

work as part of the BDVS team to support people affected by domestic and family violence to live free from abuse and promote change within community and systems to achieve safety, equality and respect.

Responsibilities

- » To support victims of domestic and family violence using a trauma informed approach
- » Respond to referrals from DV Connect, QLD Police and other stakeholders for women and children experiencing domestic and family violence
- » Provide outreach support to women and children in motel waiting for refuge placement and / or in co-response with QPS and QLD Health
- » Work within a 24 / 7 roster to provide support service to women and children fleeing domestic and family violence
- » Action support activities within safety planning and crisis intervention with DV Connect, other BDVS teams and refuges
- » Complete administration and data collections for reporting and updating the client management systems

Interactions and Relationships

External

- » Stakeholders
- » Emergency Services
- » Community Services
- » Participants

Internal

- » Organisational Services
- » BDVS
- » Other Micah Teams

- » Deliver effective reception duties including answering and triaging calls, and taking messages for, BDVS and Micah teams
- » To maintain a high quality of work with individuals and families as evidenced by well documented case notes and support plans using the organisational database.
- » Empower participants and foster their independence and access to appropriate resources, opportunities and services within the community
- » Establish and maintain positive relationships with government and non-government services
- » Provide services that adhere to principles of cultural sensitivity and assist with connection to culturally specific programs where appropriate.
- » Ability to work in a crisis environment and respond to multiple demands.
- » Perform other duties as assigned by Supervisors.

Partnerships

- » Government and Non-Government services working within an integrated response to DFV throughout the Brisbane Region

Quality System

- » Understand the relevance and importance of your activities and how they contribute to achieving the quality objectives.
- » Proactively work and operate within the organisations quality system
- » Understand and comply with the quality system, standards, and requirements of ISO9001 and HSQF

Criteria and Conditions

Driver's License: Essential	Travel: Essential (Brisbane Area)	Covid19 Vaccination: Yes
Criminal History Screening: Blue card - essential	Assets: Work phone and devices	

Essential

- » Demonstrated experience in working with people in a human service setting
- » The ability to apply current theory and practice relating to domestic and family violence and gender analysis.
- » Demonstrated knowledge and experience in collaborative teamwork, service navigation, and local community supports.
- » Knowledge of or ability to learn cross-disciplinary responses to domestic and family violence.
- » Demonstrated knowledge of culturally sensitive practice when working with Aboriginal and Torres Strait Islander peoples, and people from a culturally and linguistically diverse background.
- » Knowledge of or ability to acquire relevant knowledge of legislation and regulations, such as The Domestic and Family Violence Protection Act 2012 and The Child Protection Act 1999.
- » Relevant experience and or appropriate qualification including certificate, diploma and tertiary qualification.
- » Demonstrated knowledge and use of IT systems including personal information and case management systems, data collection, and Microsoft products.
- » Ability to work across a variety of shifts within a roster including after hours, weekends and public holidays.

General Conditions

- » All employees are to exhibit the values of Micah Projects, as outlined in the Code of Conduct.
- » All employees are expected to perform the duties of their role within the organisations practice guidelines, policies and procedures.
- » All employees must utilise Micah Projects systems to facilitate the quality of the organisation's work and services. This includes, but is not limited to, Microsoft Office suite, ProjeX and Accentis.
- » Appointment to this position will be subject to a criminal history check, as outlined in the organisational Criminal History Screening Policy. All employees are required to cover the cost of this
- » Employment in this position is subject to continued funding
- » Employment will involve working outside business hours and weekends as being part of a team of rostered shift workers
- » All employees will comply with Workplace Health and Safety legislation as outlined in organisational policy and procedures
- » All employees are required to engage in support and coaching through the organisational performance development system.

I have read this Position Description and understand the requirements and responsibilities of this position as part of my employment with Micah Projects

Employees Name _____

Signed _____ **Date** _____