

Local Link Advocate – Domestic & Family Violence



Who we are

Micah Projects is a community based, not-for profit organisation with a vision to create justice and respond to injustice at the personal, social, and structural levels in church, government, business, and society.

Micah Projects subscribes to the principle of non-discrimination that seeks to guarantee that human rights are exercised without discrimination of any kind based on race, colour, sex, language, religion, political or other opinion, national or social origin, property, birth, or other status such as disability, age, marital and family status, sexual orientation and gender identity, health status, place of residence, economic and social situation.

We believe that every adult and child has the right to a home, an income, healthcare, education, safety, dignity, and connection with their community of choice.

Work Health and Safety

Everyone has a right to feel safe at work, and Micah Projects is committed to minimising the risk to any staff member, student, volunteer, contractor, consultant, and Board Member within the organisation. We work collectively to comply with the *Work Health and Safety Act 2011*.

What we do

Micah Projects works to break down barriers that exclude people from housing, healthcare, employment, and meaningful connections, and to give people a voice.

We support individuals and families including children to resolve crisis, break social isolation, have a home, access health and community services, and build a community.

We provide a range of support and advocacy services to individuals and families according to their needs. We ensure the immediate needs of participants are met in a supportive, informed, safe, and respectful manner. **Equal Opportunity**

Micah Projects is an equal opportunity employer and promotes access to employment to individuals from a diverse range of social and cultural groups. We acknowledge the First Peoples of Australia as the traditional owners of this land and support their right to self-determination and cultural expression. We recognise that Brisbane is a diverse community and acknowledge the needs of individuals, families and communities relating to age, gender, disability, sexuality, and economic status.

Working together

It is important to Micah Projects that people feel welcome, have choices, and do not experience discrimination when working with Micah Projects.

It is our aim to work with participants, each other, and our partners to respectfully share knowledge, ideas, resources, and skills in order to improve the service for the people we support, and the people who work as part of Micah Projects.

Child Safe and Vulnerable Adult Safeguarding

Children and young people are entitled to live in a caring and nurturing environment and to be protected from harm and exploitation. Micah Projects is a child-safe and child-friendly organisation that prioritises the safety and wellbeing of children and young people. We actively provide guidance for management, staff, and others in identifying and responding to concerns about the abuse or neglect of a child or young person in contact with the organisation.

We extend these principles to create safe services for all participants we work with.

Micah Projects commitment to vulnerable and marginalised populations

Micah Projects Vision and Mission articulate our commitment to actively engaged with people who are marginalised, vulnerable and in many situations present with challenging behaviour.

Working in Micah Projects you are expected to proactively support this vision and mission whilst balancing the needs of staff to work in a supportive and safe environment.

To do this we actively work together to ensure that staff have the skills and knowledge to understand that many people who access our services do not have the ability to always regulate their emotions. This often occurs when they are frustrated, do not understand what options they have, and are impacted on by substance use or alcohol. The consequences result in staff being exposed to in appropriate and challenging situations which we are committed to providing training and support to problem solve and ensure services can be maintained.

Micah Projects actively wants to adapt a shared responsibility approach for creating a resilient culture whilst providing services to our most vulnerable participants. This requires self-awareness and a proactive approach within our organisational systems. We support staff in understanding the approach and context in which we work. We encourage staff to communicate their needs within this environment and a willingness to engage in problem solving strategies whilst providing support to participants.

Micah Projects provides outreach service in the community, centre-based services and services via phone. Our goal is to always disarm people with courtesy, respect and clear communication recognising that we may not always get it right and will learn from our participants when necessary. We recognise that many participants of Micah Projects have long histories of trauma from childhood and as adults. Whilst this is not an excuse for behaviours that are threatening to others, it is also an opportunity for participants to learn alternative ways of meeting their needs. This is how we implement a trauma informed and sensitive approach to our work.

We are committed to providing a culture of wellbeing and safety for our staff. Employees can access support and guidance internally and externally, as outlined in our Wellbeing Guide.

Position Overview

Position Title	Local Link Advocate – Domestic & Family Violence	Team	Education, Recovery and Healing team
Reports to	Team Leader	Line Manages	N/A
Employment Status	Contract, Full time	Hours of Work (per week)	38
Classification/Award	Level 4/5, SCHADS 2010	Talkin	Team Leader
Based at	Inala	Backup when absent?	Education, Recovery and Healing team

Primary Health Network Capacity Building & Local Link Program

The Brisbane South Primary Health Network Capacity Building and Local Link Program is an evolving, innovative initiative designed to enhance workforce capabilities of GP’s and medical staff within general practices and Aboriginal and Torres Strait Islander Community Controlled Health Services across Brisbane’s southern region. With a focus on strengthening system integration, this program fosters understanding and collaboration between the family, domestic and sexual violence (FDSV), child sexual abuse sectors, and the primary healthcare sector. It addresses systemic barriers to create a more coordinated response to FDSV and child sexual abuse within primary healthcare.

As a flexible and adaptive project, we continuously explore new approaches to improve service system integration and engagement. The program also supports referred patients who have experienced FDSV or child sexual abuse, facilitating their triage to the most suitable referral services. Where necessary, we provide short-term case management, especially in instances of referral delays or for immediate safety needs.

Position Description

As a Local Link Advocate – Domestic & Family Violence, you will...

work as part of a Micah Projects team in a creatively strategic space which combines direct participant work with innovative training and relationship building aimed at medical professionals while seeking active connection with GPs and primary health services to support individuals who have experienced family, domestic, sexual violence and child sexual abuse.

Stakeholder Engagement

This position as part of a team engages with the following organisations:

- Our Brisbane South PHN partnership organisations Centre for Women and Co and YFS
- QLD Government Departments (including but not limited to QPS, QCS, VAQ, Department of Housing, DCSSDS)
- Federal Government Departments (including but not limited to NDIA, Services Australia, ART, AFP, DoE, DHA, DSS)
- Courts (State and Federal)
- Community Service Organisations
- General Practice Clinics and Aboriginal and Torres Strait Islander Community Controlled Health Services

Collaboration within and across Micah Projects Clusters and initiatives may include:

- Inclusive Health Partnerships
- Homelessness to Home
- Domestic and Family Violence
- Women, Children & Families
- Supportive Housing

Partnerships:

- Brisbane South Primary Health Network
- Centre for Women and Co and YFS
- Government and non-government services working within an integrated response to domestic, family or sexual violence, or childhood sexual abuse

Key Responsibilities

- Build, adapt and strengthen referral pathways from primary health care providers into the Local Link service system, adjusting to new insights and changing needs to ensure effective support for patients experiencing domestic and family violence.
- Independently deliver training programs designed by the Education and Training Lead, bringing fresh perspectives and adapting quickly to evolving content and needs in real time.
- Provide both planned and incidental education and capacity building opportunities to primary health care providers to promote victim-survivor safety, change within the community and systems, and build their knowledge and capacity to support patients.
- Actively engage and promote the Local Link program to clinics in the South Brisbane PHN area through innovative outreach—such as flyer drops, practice visits, and personalised strategies—adapting quickly to feedback and identifying effective engagement approaches.

- Respond to and triage referrals from GPs and medical professionals with a trauma-informed approach, exercising rapid decision-making and adaptability to shifting service demands within the Brisbane region family, domestic, and sexual violence service system.
- Your role extends to assisting victim-survivors of sexual violence and childhood sexual abuse, recognising the intersections of these experiences, and ensuring tailored support that addresses the unique challenges and needs of all victim-survivors across these overlapping domains.
- Provide incidental and planned case consultation and advice to primary health care providers in recognising, responding, and referring patients that have experienced domestic, family or sexual violence, or childhood sexual abuse.
- Conduct comprehensive risk assessment and safety planning using evidence-based tools.
- Deliver support, advocacy, referrals, and case coordination within an integrated response case-management model, focusing on maintaining safety and autonomy of victim-survivors.
- Provide both centre-based and outreach support to participants.
- Maintain a high quality of work with individuals and families as evidenced by well documented case notes and support plans using the organisational database.
- Empower participants and foster their independence and access to appropriate resources, opportunities, and services within the community.
- Establish and maintain positive relationships with our stakeholders, particularly our partnership organisation.
- Actively seek out and participate in stakeholder relationship activities such as meet and greets, co-locations, organisational visits across the PHN south region and other relevant areas.
- Provide services that adhere to principles of cultural sensitivity and assist with connection to culturally specific programs where appropriate.
- Ability to work in a crisis environment and respond to multiple demands.
- Perform other duties as assigned by Supervisors and leadership.

Criteria and Conditions

Criminal History Screening

- National Police Certificate Blue Card
 Yellow Card APHRA Registration

Driver's License

- Essential Desirable

Travel

- Essential Desirable

Assets Provided

- Work Computer Work Phone Pool Vehicle Packaged Vehicle

Essential

- Extensive experience working within the Family, Domestic, and Sexual Violence (FDSV) system, with a deep understanding of risk assessment, safety planning, and engagement with relevant services. This includes proficiency in navigating the integrated domestic family violence response system and HRT, accessing refuge and crisis accommodation services, and securing financial relief funding.
- Demonstrated knowledge of and ability to apply current theory and practice relating to family, domestic and sexual violence including using a trauma informed approach to support and advocacy.
- Demonstrated experience in working with people in crisis response and case management.
- Demonstrated ability to work with both government and non-government agencies in a case coordination model.
- Demonstrated knowledge of culturally sensitive practice when working with Aboriginal and Torres Strait Islander peoples, and people from a culturally and linguistically diverse background.
- Knowledge of or ability to rapidly acquire technical understanding of relevant legislation and regulations, specifically The Domestic and Family Violence Protection Act 2012 Section 5A Information Sharing and The Child Protection Act 1999.
- Knowledge of or ability to learn cross-disciplinary responses to domestic, family or sexual violence, or childhood sexual abuse.
- Relevant experience and or appropriate qualification including certificate, diploma, and tertiary qualification according to level of responsibility.
- Demonstrated knowledge and use of IT systems including personal information and case management systems, data collection, Microsoft products.

General Conditions

- All employees are to practice the values of Micah Projects, as outlined in the Code of Conduct.
- Appointment to this position will be subject to a criminal history check, as outlined in the organisational Criminal History Screening Policy. All employees are required to cover the cost of this.
- All employees are to have valid working rights in Australia.
- All employees must utilise Micah Projects systems to facilitate the quality of the organisation's work and services. This includes, but is not limited to, Microsoft Office suite, Quality, Human Resource, Finance, Data and Case Management Systems.
- Employment in this position is subject to continued funding.
- Employment may involve work or training outside of normal business hours.
- All employees will comply with Workplace Health and Safety legislation as outlined in organisational policy and procedures.
- All employees are required to engage in support and coaching through the organisational performance development system.

Acknowledgement

I have read this Position Description and understand the requirements and responsibilities of this position as part of my employment with Micah Projects

Employees Name _____

Signed _____ Date _____

Document History	Version Number	02	
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